



## Education Agent Application Form

1. Company Legal Name and Trading Name
2. Company Business Registration Number
3. Australian Business Number
4. Address
5. Telephone Number (including country code and area code)
6. Fax Number (including country code and area code)
7. Email Address
8. Website
9. Year Established
10. Name of Chief Executive Officer
11. Description of Business



12.Number of Staff
13.Number of Students recruited annually
14.Target Market (Including regions and countries comprising your client base and courses of interest to your clients)
15.Do you have a representative in Australia? If so, please provide the requested details below:

Name of the Organization	
Contact Person	
Address	
Telephone Number	
Fax	
Email	
Website	

16. Are you a member of any industry or organizations? If so please indicate which ones.			
17.Have you completed the AEI (Australian Education International) Education Agent Training Program (EATC)?			
Yes		No	



18. References – Please provide information about providers that you currently represent, preferably with the name and contact details (e.g. email) of the marketing manager or principal administrator.

1.
2.
3.
4.

19. Are you prepared to regularly monitor the Australian Government Department of Immigration and Broder protection (DIBP) website (www.border.gov.au)?

Yes		No	
-----	--	----	--

20. Are you prepared to regularly monitor the Australian Government DEEWR and AEI website(www.aei.gov.au)?

Yes		No	
-----	--	----	--

21. Have you read the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students?

Yes		No	
-----	--	----	--

22. Please list the main responsibilities of education agents under the National Code




23. How will you comply with these obligations?

24. Do you understand that students coming to Australia on a student visa must have a primary purpose of studying and must study full time?

Yes		No	
-----	--	----	--

25. Do you understand that you must not make any guarantees about achieving residential status in Australia, but that you can refer students to the DIAC website?

Yes		No	
-----	--	----	--

21. Are you prepared to comply with all requirements of Ransford College regarding advertising and course promotional material, application procedures and providing information to students

Yes		No	
-----	--	----	--



Signature	
Date:	
Full Name:	
Position	

**By signing this document, you authorize Ransford College to make enquiries about your organization and to contact the providers you have listed as references.**

**Level 1 16-22 Wentworth Ave, Surry Hills, Sydney NSW 2010, Shop 1 79 Paisley St, Footscray, Melbourne Victoria 3011  
Level 3 50 Grenfell Street, Adelaide South Australia 5000  
Phone: +61 2 8057 9358  
Or send it via email to: [info@ransford.edu.au](mailto:info@ransford.edu.au)**

**College Details:**

**Ransford College Pty Ltd T/A AAAR Institute of Business & Technology**  
ABN 86 606 260 404  
ACN 606 260 404  
CRICOS 03614A  
RTO Number 45178